



Hailey Primary School Pupil Acceptable Use Agreement – for KS2 Pupils

These rules will keep me safe and help me to be fair to others.

I will only use the school's computers for schoolwork and homework.

I will only edit or delete my own files and not look at, or change, other people's files without their permission.

I will keep my logins and passwords secret.

I will not bring files into school without permission or upload inappropriate material to my workspace.

I am aware that some websites and social networks have age restrictions and I should respect this.

I will not attempt to visit internet sites that I know to be banned by the school.

I will only e-mail people I know, or a responsible adult has approved.

The messages I send, or information I upload, will always be polite and sensible.

I will not open an attachment, or download a file, unless I know and trust the person who has sent it.

I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless a trusted adult has given permission. I will never arrange to meet someone I have only ever previously met on the Internet, unless my parent/carer has given me permission and I take a responsible adult with me.

If I see anything I am unhappy with or I receive a message I do not like, I will not respond to it but I will show a teacher/responsible adult.